

Expression of Interest Form

Bute Street/Hannah Street Development
Ground Floor Community Facility



Cardiff Council is seeking expressions of interest from local community groups in Butetown who are interested in leasing a new community facility at ground floor level of the **Bute Street/Hannah Street development**. The new community facility will be accessed from Hannah Street – see location plan on the accompanying advert.

Submissions must demonstrate how they complement the Council's aspirations for working with local community groups. Further information including an example layout plan of the facility, amount of space available, annual rent and lease, is provided on the accompanying advert. The advert is available on the Neighbourhood Regeneration website (<https://www.cardiffneighbourhoodregeneration.co.uk>) and you can also contact the Neighbourhood Regeneration team by email at neighbourhoodregeneration@cardiff.gov.uk for a copy.

1. Your details

Name of Organisation:

Website/Social Media, if applicable:

Address, including post code:

Current accommodation:

2. Lead Contact Details

Name:

Position in Organisation:

Telephone:

Email:

3. About You

Organisational purpose
(please describe what your organisation does and who it serves):

Organisation type
(Charity, Community Interest Company, Company Limited by shares, Company Ltd by Guarantee, etc. – please include registration number if applicable):

What year were you formed?:

How are you funded?

Do you have a current business plan?

Please briefly tell us about you & your experience that relate to this project:

4. Your Project Idea

Describe in no more than 500 words why you are interested in the Hannah Street/Bute Street ground floor community facility your proposals for it. Include your plans for the use of the facility, including likely operational times. Be as specific as you can about what you want to do, why you want to do it and who you want to work with. How will you make it happen? Explain what your project is seeking to achieve and how your project will provide a service to the local community. Include any information that you think is innovative or a unique selling point.

If there is a problem with your current accommodation, please let us know (unsuitable, wrong location, costly, are you expanding? etc).

5. Benefits

Please identify any wider social impact and/or added benefit that your project will bring:

How will your project make a difference socially? Include benefits to your group/organisation and the local community:

6. Covid Recovery

How will your project support regeneration locally - post COVID?

7. Engagement

How will your project support regeneration locally - post COVID?

8. Commencement

The proposed facility will be available for use from Autumn 2024. When would you like to make a start in the new facility?:

9. Well-being of Future Generations

The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. Cardiff Council is required to think more about the long-term, working better with people, communities and each other, looking to prevent problems and take a more joined-up approach.

How will your project contribute to these outcomes?

10. Project Costs

If known, please provide a breakdown of costs required to deliver your project.

11. Welsh Language

How does your group/organisation provide services to the public through the medium of the Welsh language?

12. Expression of Interest form completed by:

Name and position:

Date:

Signature:

13. Details of two references or a guarantor:

Name and position:

Address:

Contact number:

Email address:

Name and position:

Address:

Contact number:

Email address:

Please sign and date the form

Signed:

Date:

WHEN YOU HAVE COMPLETED AND SIGNED THIS FORM PLEASE RETURN BY POST OR EMAIL TO:

POST:

**Neighbourhood Regeneration
Cardiff Council
County Hall
Atlantic Wharf
Cardiff Bay
CF10 4UW**

EMAIL: neighbourhoodregeneration@cardiff.gov.uk

**Please be assured that any personal information that you provide
will be treated in the strictest confidence under the Data Protection Act 2018
and will not be passed onto any third party.**